

# **GALWAY PTSA MEETING MINUTES**

**June 21, 2023**

## **Galway Public Library, Galway, NY**

**CALL TO ORDER:** Emma Obern (VP) called the meeting to order at 6:31pm

**ATTENDEE COUNT:** 12 members present in person (inclusive of 4 officers); zoom option not provided this time.

### **AGENDA:**

- Approval of minutes: March, April & May 2023 minutes (available digitally on the website)
  - All in favor; minutes approved.
- Correspondence:
  - Things of My Very Own (\$1,000) donation from Family Fun Night – thank you, opening up new pilot programs, so many more needs, etc.
  - Thank you cards from teachers/staff resulting from appreciation day
- Treasurer's Report
  - Monthly (May) Debits/Credits review: OM fundraising in and out; donations from family fun night; membership dues; HS after-prom ice cream treat (\$550 remainder for after-prom for next year; advisor was notified); District Appreciation Day on budget; Graduation pins (with extra for future years); Dance Recital ticket income (income above budget); Dance instructor final payment for season; EOY Party and committee appreciation yet to happen; spring bookfair in and out and taken in Scholastic dollars (gets us more money); Spring dances; annual insurance payment (increased slightly for dance floor and DJ contract, etc.); bookfair start up cash in and out
    - All accounts reconciled; no questions
  - Monthly Audit Status: completed; year-end audit will begin in July (Emma, Amber, and Kayla)
  - School Banking: done for the year; push for new members will be at June 26<sup>th</sup> and 27<sup>th</sup> event
- Dance Program updates
  - 2022-2023 Season Recap: EOY party in pavilion; 37 dancers + family attended (fun had by all); photos delivered
  - School Dances Recap; June Dance was equally as successful (82 online tickets) – different DJ than spring-fling but equally engaging; photo booth was a hit again
    - HUGE thanks to the chaperones!!!
    - SINCERE thanks to all the folks who donated items for snacks
    - SINCERE GRATITUDE to the dance committee; this was so welcomed and so much fun.
    - Would like to discuss alternative location—ideally the HS gym—for future dances
  - 2023-2024 Plans: Hilary and Gretchen working on class makeup – goal of early registration
- Old/Ongoing Business:
  - Jr/Sr. HS Parent Liaisons
    - A handful of parents are on-board to outline and establish outline of responsibilities and expectations to implement beginning next school year (2023-2024); will then present to the administration for approval.
  - Recap on:
    - Graduation decorations and refreshment setup for PreK and K
    - Fire company contest runs to the end of the month (entries needed by mid July)
    - PK & K screenings: packs put together; Heather, Trisha, Christine, Barb will be there to talk about membership and school banking

- Looking ahead to 2023-2024 Year:
  - OM – will likely not be an official “committee” under the PTSA for reasons of insurance and other issues; will then need to be an official school club
    - We can help with an OM informational night
    - New school advisor will/has been assigned for next year
  - Bylaw Review: must be reviewed every 3 years; we’re due
    - State fees will likely go up, which would necessitate our membership fees increase
  - Fundraisers for 2023-2024, including Membership Drive (new year starts 7/1)
    - Jessica Benoski said she’d help with catalog fundraisers (C&H)
    - Send a “meet the board” correspondence that includes members of the new board for 2023-2024, and photos from events.
    - Need a new fundraiser for 2023-2024, as we’ve lost the raffle fundraiser; need some HS fundraising to enable us to allocate money to the HS
  - Fall Book Fair – October 26<sup>th</sup>-November 2<sup>nd</sup>
    - Family Fun Night October 26<sup>th</sup> 5.30-7.30pm
    - Wizard of Oz theme
    - Coin Drive will be held for homeroom books; pizza parties for winning rooms
    - 5<sup>th</sup> Grade pumpkin contest
    - Homeroom lottery to win bookfair gift certificates
    - Raffles at family fun night – money raised from tickets sales will go toward elementary dances
    - Decorations purchased and some being made
    - MiSci is coming for another workshop (pre-registration grades 2-5 will be required)
    - Games: Axe Throwing has been purchased; craft activities; lollipop pull; emailed faculty adviser for the “Do Something” Club to see if they’ll get involved
- New Business:
  - Officer Nominations & Vote: no objections; all elected
    - President: Kara Reed
    - Vice President: Trisha Hopper
    - Treasurer: Amber Eaton
    - Secretary: Becky DiCaprio
  - 2023-2024 Preliminary Budget Vote: carry us through for the summer; will revise for final budget in September; overall looks like more expenses than income due to carry-forwards (after prom; dance scholarship; spring dances, etc.)
    - VOTE: Emma Obern made motion to accept; Seconded by Heather Berlin
      - All in favor: passed
- Administrative Updates (if Administration is present):
  - None
- All Other Business/Topics from the Floor:
  - Huge thanks to Emma Obern for her time and efforts for the PTSA and Galway community. (She has decided to step down from the PTSA board.)

September meeting: TBD – Trisha running dates for the 2023-2024 year

**Meeting adjourned at 7:20pm**

*Respectfully submitted,*

*Becky DiCaprio*

*Galway PTSA Secretary*